

ERMA
New Zealand



1 ENVIRONMENTAL RISK MANAGEMENT AUTHORITY
NGĀ KAIWHAKA TŪPATO WHAKARARU TAIAO



VPC Approved Handlers

Approved Handler Qualifications Staged Implementation

12 October 2004

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Transfer Date

1 November 2004

Vertebrate Poisons will be transferred from the
old regulations to the new HSNO controls

Will be known as Vertebrate Toxic Agents (VTAs)

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Approved Handler Requirement

/// When using the substances:

- Must be present, and
- Must be available

/// Otherwise must be locked up

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Approved Handler Qualification

- /// Can become either:
 - A full Approved Handler (5 year certificate); or
 - A transitional Approved Handler (2 years)
- /// The full handler status achieved by experience, competence and knowledge
 - For specified parts of the lifecycle
- /// Transitional status is obtained by a 'deeming' provision of the regulations

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Transitional Approved Handler Qualification

- /// Regulation change removes the need to go to a test certifier ('deeming')
- /// Existing licence will provide evidence during the transitional period
- /// Will need to retain the VPC licence and produce on demand.

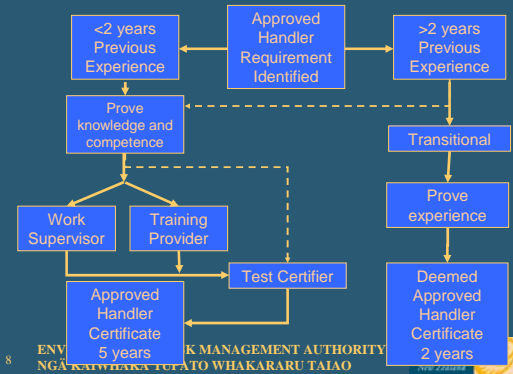
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'Deeming'

- ⚡ Transitional certificate only
- ⚡ Must currently hold a VPC licence
- ⚡ Need to have two years experience
- ⚡ Must have a full Approved Handler certificate at the end of transitional period.

Approved Handler Approval Process



Tracking

- ⚡ Required for all controlled vertebrate poisons
- ⚡ Responsibility with 'person in charge'
- ⚡ Records at each stage of lifecycle
 - Manufacture / import through to disposal / use
- ⚡ May only transfer if:
 - To an Approved Handler
 - To an approved location (for storage Class 2 to 5)
 - In transit complies with Emergency Management Regs and Transit Depot requirements

Person in Charge

- ⚡ Equivalent to the ACVM 'Responsible Trader'
- ⚡ Can be at each site, or provided for several sites

Transport

- ⚡ Approved Handler not required in transport mode if Land Transport Safety Rules are met
- ⚡ Tracking is not applied to the transport mode if Land Transport Safety Rules are met
- ⚡ Tracked substance may be collected by transport operator who is not an Approved Handler, providing an Approved Handler has signed for the substance

Staged Implementation

- ⚡ Nothing will start until 1 May 2005 when 'deeming' starts
- ⚡ Industry has until 1 November 2005 to obtain full Approved Handlers
- ⚡ Private individuals have until 1 May 2007 on A-Z basis

Permissions

- /// Just continuing on what the Medical Officer of Health has always done.

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Training

- /// Currently regulated
- /// HSNO allows different ways to meet the qualification requirements
- /// Training
 - Training organisations
 - Test certifiers

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Key Dates

| | |
|-----------------|---|
| 1 November 2004 | Transfer. VPC licensing continues |
| 1 May 2005 | New law starts. New entrants obtain an Approved Handler certificate. |
| 1 November 2005 | All main industry players converted to Approved Handlers and licences. |
| 1 May 2007 | Everyone converted to Approved Handlers and licences (A-Z approach) |

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Communications

- /// Various publications available from our website.
- /// Will be a Compliance Guide for VTAs
- /// Quick Guides for common issues
 - E.g. Approved Handlers; tracking

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Further information

- /// ERMA New Zealand web site
www.ermanz.govt.nz
- /// ERMA New Zealand publications (from web or hard copies)
- /// By email dqinfo@ermanz.govt.nz
- /// By phone **0800 376 234**
- /// By fax **+64 4 914 0433**

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VTA Licencing

Test Certifiers Workshop, Wellington

12 October 2004

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Licence requirements under HSNO

There are eight important parts:

- /// Proof of identity
- /// Age
- /// Require possession for work
- /// Fit and proper person
- /// Approved handler
- /// Photo licence cards
- /// Application form
- /// Fees

All these requirements will be included on the form

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Proof of Identity

Establish evidence of identity

- /// Determine the person exists (living)
- /// Person links to Identity
- /// Provide evidence:
 - Drivers Licence
 - Passport
 - Birth certificate
 - Etc.

Original documents only can be accepted.

More information to come!

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AGE

- /// Must be 17 years of age and over
- /// If younger, or no licence, must work under immediate supervision of a licence holder

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Require the Substance for Work

- /// Must require a licence for 'work'
- /// Employees will require a letter from an employer
- /// Confirmation of a contract for self employed or history of contracting
- /// Declaration on form

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Fit and Proper Person (F&P)

- /// Similar rules as apply now!
- /// Process still being developed but Regulations include:
 - Criminal History
 - Pending criminal proceedings
 - Protection orders under the Domestic Violence Act 1955
 - Other court orders that may be considered relevant
 - Behavioural history, including history of violence, drug abuse, or alcohol abuse
 - Any information or matters collected by the Police that relates to the applicant's conduct
 - Any other information or evidence that is considered relevant to the issuing of the licence
 - Information provided by the Director of New Zealand Security Intelligence Service (grounds for revocation).

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Fit and Proper Person (F&P)

Transfer Criteria

- /// Assessed as f&p, review application and if no problems confirm f&p status
 - ACVM (VTA Licence after 31 May 2000)
 - Current Firearms Licence
- /// Not assessed as f&p, obtain Police clearance. No problems confirm f&p status.
 - Must obtain at same time as the full Approved Handler certificate.
- /// F&P will need to be renewed when the full Approved Handler certificate is renewed

ERMA will provide guidelines & an assessment service for those that fall outside the guidelines.

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Photo Licence Cards

- /// Process still being developed
- /// Will be issued through test certifiers for five years (via a service provider)
- /// Modify Test Certificate database to facilitate licences. Interim via service provider
- /// Card will be similar to driver licence

Application Form

Form will be developed which supports:

- /// Proof of Identity needs
- /// Why licence required
- /// Fit and Proper Person information
- /// Approved handler ?????
- /// Photo licence requirements
- /// Basic information requirements

Fees

ERMA fees still need to be worked out:

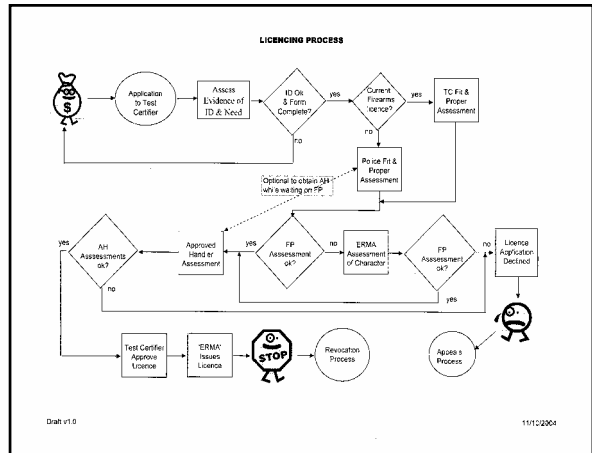
- /// Police charge
- /// Licence card charge
- /// ERMA charge (F&P assessments, database, admin, revocations, appeals)

Test Certifier Delegation

- /// Sign agreement for confidentiality of information and F&P assessment
- /// TC to be assessed as f&p
 - ACVM will be doing this for all current TCs
 - ERMA will do for all new TCs
- /// Keep records for audit.

Other Processes

- // Suspension of licence (6D)
 - False misleading application
 - Police investigation
 - Charged with an offence
 - NZSIS
- // Revocation of licence (6E)
 - False misleading application
 - Convicted of an offence
 - Action indicate no longer f&p



Draft v1.0

15/12/2004

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Approved Handler Qualifications

12 October 2004

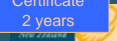
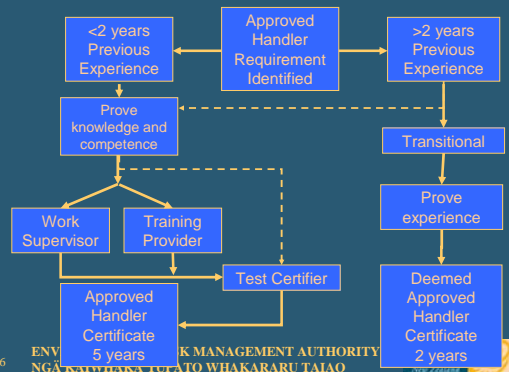


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Competency Requirements

- /// Personnel Qualifications Regulations
 - Operating equipment
 - Obligations and liabilities under HSNO
 - HSNO and substance
 - Adverse effects
 - Classifications
 - Controls
 - Regulations
 - Codes of Practice
 - Precautions
 - Emergency Procedures

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Competency Requirements

- /// Evidence
 - Training provider or
 - Work supervisor
- /// Test Certifier to be satisfied

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Operating equipment

- /// Training?
- /// Evidence?

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Obligations and liabilities under HSNO

- /// Training?
 - Unit Standards 18412, 20645
 - Other?
- /// Evidence?

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HSNO and substance

- /// Training?
- /// Evidence?

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Guidelines

- /// Requirements
- /// Who?

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