



Animal Products (Requirements for Risk Management Programme Outlines) Notice 2008

Pursuant to section 20(2)(a)(ii) of the Animal Products Act 1999 (the "Act"), I, Carol Barnao, Director (Standards), issue this notice setting out requirements, to regulate the manner in which outlines of the contents of risk management programmes, included with an application under section 20(1) of the Act, must be submitted to the Director-General.

Terms used in this notice have the same meaning as in the Act, unless otherwise stated.

Signed at Wellington this 5th day of June 2008

Carol Barnao
Director (Standards)
New Zealand Food Safety Authority
(Acting under delegated authority)

Certified in order for signature:

Solicitor
Legal Services

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Notice

1 Title

This notice is the Animal Products (Requirements for Risk Management Programme Outlines) Notice 2008.

2 Commencement

This notice comes into force on 1 July 2008.

3 Purpose and application

This notice sets out requirements for all risk management programme content outlines prepared under section 20(2)(a)(ii) of the Act and included in an application under section 20(1) of the Act.

4 Documentation to be submitted as an outline of the contents of a risk management programme

(1) *For all outlines:*

If an operator chooses to submit an outline under section 20(2)(a)(ii) of the Act for a risk management programme, the documentation to be submitted must include all of the following—

- (a) the name and address (including the electronic address, if available) of the operator of the risk management programme;
- (b) the business identifier;
- (c) a unique location identifier or identifiers required by clause 5(3) of the Animal Products (Risk Management Programme Specifications) Notice 2008;
- (d) the name, position or designation of the person responsible for the day-to-day management of the risk management programme, as nominated by the operator;
- (e) one of —
 - (i) the physical address of the premises; or
 - (ii) for a mobile premises - any vehicle registration numbers, and the location at which the mobile premises is principally based; or
 - (iii) for a fishing vessel - the physical address of the operator, the name of the fishing vessel, and the fisheries registration number;
- (f) the physical boundaries of the risk management programme and a description of any shared facilities as required by clauses 5(5) and 5(6) of the Animal Products (Risk Management Programme Specifications) Notice 2008;
- (g) the information required under clauses 6 and 7 of the Animal Products (Risk Management Programme Specifications) Notice 2008;

- (h) a step-by-step description of each process covered by the risk management programme, including all inputs and outputs in accordance with clause 9 of the Animal Products (Risk Management Programme Specifications) Notice 2008;
 - (i) where appropriate, the protocol in accordance with clause 18(1)(b) of the Animal Products (Risk Management Programme Specifications) Notice 2008;
 - (j) the document list required under clause 12 of the Animal Products (Risk Management Programme Specifications) Notice 2008;
 - (k) a statement in writing from the recognised risk management programme verifying agency, (or if appropriate in the case of a food safety programme to be registered as a risk management programme under section 34 of the Act, the approved auditor under the Food Act 1981) indicating that the agency has accepted the responsibility for the verification of the risk management programme.
 - (l) the operator must ensure that any outline of the risk management programme submitted to the Director-General accurately represents the programme at the time of application for registration.
- (2) *Additional requirements for outlines involving multi-business risk management programmes:*

If an operator chooses to submit an outline under section 20(2)(a)(ii) of the Act for a multi-business risk management programme, the documentation to be submitted must include all of the following —

- (a) the documents required under clause 4(1) with business-specific details where appropriate; and
- (b) either —
 - (i) the name, position or designation of the person(s) responsible for the day-to-day management of the multi-business risk management programme at each premises or place; or
 - (ii) where the multi-business risk management programme will apply to a general type of business, premises or place, alternative details as approved by the Director-General;
- (c) evidence in writing that the operator of the multi-business risk management programme will have sufficient control, authority, and accountability for all matters covered by that programme in relation to the businesses subject to its coverage;
- (d) evidence in writing that the operator of the multi-business risk management programme has obtained the consent or otherwise taken into account the views of any person whose business is to be covered by the risk management programme.

5 Transitional provisions

- (1) Pursuant to the Animal Products (Risk Management Programme Specifications) Notice 2008 the following notices are revoked from 1 December 2008—
 - (a) Animal Products (Risk Management Programme Specifications) Notice 2003; and
 - (b) Animal Products (Risk Management Programme Specifications) Amendment Notice 2004; and
 - (c) Animal Products (Dairy Risk Management Programme Specifications) Notice 2005.(together “the transitional notices”)
- (2) Despite the revocation of the transitional notices the making of this notice does not affect the validity, effect or consequence of any application form, outline or required documentation submitted in connection with an application for a risk management programme under the transitional notices before commencement of this notice.

- (3) For the purposes of offences under section 135 of the Act, after commencement of this notice and until 1 December 2008, an applicant under this notice may elect to comply with either this notice or the transitional notices for the purposes of submitting any application form, outline, or required documentation in connection with an application for a risk management programme.

Issued under section 20(2) of the Animal Products Act 1999.

Date of notification in Gazette:

This notice is administered in the New Zealand Food Safety Authority.
