

## Minutes

- Meeting: Thursday, 23 February 2006, 10.00am  
At the offices of Masterfoods Australia New Zealand Ltd, Manukau, Auckland.
- Present: Bob Antram, (Chair, PFMA), Richard Brake (Secretary, PFMA), Glenys Henry (PFMA), Jim Allan (PFMA), Fraser McBride (PFMA), Mike Tasker (PFMA), Tim Knox (NZFSA), Judy Barker (NZFSA), Debbie Morris (NZFSA), Lennox Vellekoop (NZFSA), Whitiu Roiri (NZFSA VA), Brad Cook (NZFSA)
- Apologies: Steve Gilbert, (NZFSA VA), Chris Mawson (NZFSA VA), Christopher Boland (NZFSA), Kevin Cresswell (MIA)

### **Apologies**

Apologies were accepted (moved JA, seconded RB, carried unanimously).

### **Minutes**

The minutes of the meeting held 13 May 2005 were approved as being a true record. (moved JA, seconded F McB, carried unanimously)

### **Matters Arising**

There were no matters arising other than those recorded on the agenda

### **New Terms of Reference**

A new draft Terms of Reference document was circulated prior to the meeting. The main changes were:

- to bring some consistency in Terms of Reference across similar consultative bodies (eg the Wine Council).
- to reflect the current relationship between the industry and the various NZFSA legislation
- to allow for member, observer and interested party involvement
- to allow the establishments of working groups
- to review these Terms at the completion of the Animal Feeds Review

The document has been circulated amongst the executive of the NZPFMA. Comments will be collected by the Secretary and forwarded to Lennox.

### **Animal Feeds Review**

The Animal Feeds Review, initiated by Debbie Morris and Tim Knox and led by the Policy Team, is in progress. The Review has identified risks by animal feeds group, proposed different levels of risk management and will propose a level of risk management appropriate to each animal feeds group.

A consultative document will likely need to go to cabinet for approval and is expected to be released for industry comment at the end of April. Six weeks consultation is likely and September implementation is expected.

Preliminary findings were discussed. Comments will be collected by the Secretary and forwarded to Lennox.

## **Animal Consumption Specifications**

Work continues on the Animal Consumption specifications. Agreement has been reached on all clauses with the exception of those relating to withholding periods. A likely solution is a reduced withholding period. However, NZFSA will require input from the likes of Massey to determine the validity of such an approach. Lennox is to follow up.

However, it is proposed that this single issue should not hold up publication. Therefore, it is expected that the Specifications will be released by the end of April, with requirements for withholding periods to be implemented at a later date.

It is likely that consequent changes will be required to the Petfood Codes of Practice and ASD's. These changes are likely to be developed through the establishment of working groups under the auspices of the PFISC. To be considered at the next meeting.

## **Approvals and ACVM Group Issues**

Following agreement regarding aspects of label claims between the NZPFMA and the ACVM, the Association published the Labelling Guideline, which has been well received by the industry. The Association has resolved to take a more active role in raising concerns if it appears manufacturers are not complying.

The Association is considering developing a separate paper on the current "hot topic" of glucosamine/chondroitin/mussel extracts and joint health claims.

## **NZFSA VA Issues**

Following on from the Circuit Capability project, NZFSA are working on some changes to improve delivery of VA services. Whitiu Roiri has been appointed national petfood coordinator. The development of VA templates and procedures is well underway. A meeting and one-day workshop of the national and circuit petfood coordinators is scheduled for 6<sup>th</sup> April in Wellington to progress these matters.

It was noted that the Compliance Groups has raised concerns over some operators understanding of, and compliance with, their own RMP requirements. The Association has undertaken to raise this issue with members.

## **Budget and Funding**

No issues.

## **General Business**

There was no general business.

## **Next Meeting**

Council meetings are scheduled for the rest of the year on; 25 May, 24 August and 23 November  
The next meeting will be confirmed closer to the day.

Meeting closed at 1.15pm

**Richard Brake**  
**Secretary**