

## Minutes

- Meeting: Thursday, 25 May 2006, 11.00am  
At the offices of Nestle New Zealand Ltd, Wiri, Auckland.
- Present: Bob Antram, (Chair, PFMA), Richard Brake (Secretary, PFMA), Jim Allan (PFMA), Scott Baragwanath (PFMA), Christopher Boland (NZFSA), Lennox Vellekoop (NZFSA), Whitu Roiri (NZFSA VA),
- By Video Judy Barker (NZFSA), Tim Knox (NZFSA),
- Apologies: Chris Mawson (NZFSA VA), Kevin Cresswell (MIA)
- Observers: Keith Kelly (Federated Farmers), Glenys Henry (PFMA), Lynette Finlay (PFMA), Mike Tasker (PFMA)

### **Apologies**

Apologies were accepted (moved JA, seconded BA, carried unanimously).

### **Minutes**

The minutes of the meeting held 23 February 2005 were approved as being a true record. (moved JM, seconded BA, carried unanimously)

### **Matters Arising**

There were no matters arising other than those recorded on the agenda

### **New Terms of Reference**

A new draft Terms of Reference document was circulated amongst the PFMA's executive committee subsequent to the last meeting. Comments received resulted in a letter of acceptance sent to Lennox Vellekoop.

It was agreed that Federated Farmers be added to those organisations accorded Observer Status.

With that change, the Terms of Reference were ratified. (moved BA, seconded JA, carried unanimously).

### **Animal Feeds Review**

Comments on the preliminary findings of the review, tabled at the last meeting, were circulated amongst the PFMA executive committee and resulted in the letter delivered to Lennox.

Draft consultation document being worked on. A summary of proposals was presented to the meeting. The management levels have been clearly defined but further work is required on which types of businesses that fall into each management level, specifically the demarcation between levels 1, 2 and 3

It is expected that the final consultation document will be published for public consultation in July.

### **Animal Consumption Specifications**

The intent of the Specifications is well established but the exact wording is being finalised within the NZFSA legal department

ASD's that will be part of the Schedules to the Specifications are being amended by Richard Brake and Lennox Vellekoop and should be finalised within a week.

Publication is expected next month (must be complete by 1<sup>st</sup> July)

### **Petfood Code of Practice Slaughter**

The PFMA has proposed an extension to the eligibility of animals for on-farm slaughter to include healthy animals and a proposal was sent to Tim Knox 5<sup>th</sup> May.

It was noted that NZFSA are not comfortable with the extension.

The matter will be subject to submission by the PFMA as part of the Animal Feeds Review process.

### **Petfood Code of Practice Rabbits & Hares**

When the Code of Practice Rabbits & Hares was originally produced, requiring certification of suppliers to expire in two years unless renewed, consideration of the mechanism of renewal of certification was deferred.

It is proposed that all that is required is that the petfood operator to confirm in writing to NZFSA that, for each certified supplier, their details are correct, they continue to supply and that their competency still exists.

Richard Brake was asked to confer with affected operators. Lennox Vellekoop and Richard Brake are to discuss the matter and present a preferred option to the next meeting.

It was noted that the first expiry is expected 16<sup>th</sup> July 2006.

### **Review of Supplier Forms**

Petfood ASD's will be amended as part of the publication of the AC specs. The Human Consumption ASD and the Federated Farmers submission were tabled. It is recognised that it would be useful to simplify the petfood ASD's and align them to the HC ASD's. Subsequent to the publication of the AC Specs it was agreed that a working group (under section 5.2 of the PFISC TOR) consisting of Lennox Vellekoop and Richard Brake and others as required, be formed to address the issue.

### **Approvals and ACVM Group Issues**

The PFMA Labelling Guideline was adjusted to the comments made by ACVM during the last round of consultation and published in December. However, the final format was not presented to the ACVM Group. Richard Brake to forward to Christopher Boland. They will jointly address any issues arising on approval of the Council.

The ACVM Group and the PFMA both recognise that, beyond the Labelling Guideline, it would be desirable to publish a paper specifically addressing industry standards for "joint health" claims, recognising the wider context of public perception of joint health claims (both HC and AC). The PFMA will develop a draft "position paper" to be discussed with the ACVM Group.

### **NZFSA VA Issues**

Calibration workshop in Wellington 6<sup>th</sup> April was a success. RMP checksheet circulated

Calibration audits are underway, with three completed to date. Evidence is that RMP requirements are not well understood by operators. The PFMA committed support in developing that understanding

### **Budget and Funding**

Commitment to 2006/07 "standards development" funding of \$15,000 was confirmed (could be increased on a "case-by-case" basis, subject to availability of NZFSA funding)

### **General Business**

There was no general business.

### **Next Meetings**

Council meetings are scheduled for the rest of the year on 24<sup>th</sup> August (coincides with AGM) and 23<sup>rd</sup> November.

Meeting closed at 2.10pm

**Richard Brake**  
**Secretary**