

## TEMPLATE I - SUMMARY OF RECORDS FOR DAIRY PRODUCTS

<b>Product Identification</b>	
Unique Location Identifier:	
Formulation/ Specification Reference:	
Manufacture Date (actual date of manufacture/reprocessing/ repacking):	
Lot identification (optional):	
<b>Declarations</b>	
<b>Select 1a, 1b or 1c as appropriate</b>	
1a <input type="checkbox"/>	I hereby declare that the aforementioned product was processed in accordance with the <i>Animal Products Act 1999</i> , the <i>Animal Products (Ancillary and Transitional Provisions) Act 1999</i> , <i>Animal Products (Dairy) Regulations 2005</i> , and relevant specifications relating to dairy material and dairy products issued by notice pursuant to section 167 of the <i>Animal Products Act 1999</i> .
1b <input type="checkbox"/>	I hereby declare that the aforementioned product which is wholly derived from imported ingredients was imported into New Zealand, and manufactured/ reprocessed/ repacked (delete unused categories) in accordance with the <i>Animal Products Act 1999</i> , the <i>Animal Products (Ancillary and Transitional Provisions) Act 1999</i> , <i>Animal Products (Dairy) Regulations 2005</i> , and relevant specifications relating to dairy material and dairy products issued by notice pursuant to section 167 of the <i>Animal Products Act 1999</i> .
1c <input type="checkbox"/>	<p>I hereby declare that the aforementioned product which is wholly derived from imported ingredients was imported into New Zealand, and managed in accordance with the <i>Animal Products Act 1999</i>, the <i>Animal Products (Ancillary and Transitional Provisions) Act 1999</i>, <i>Animal Products (Dairy) Regulations 2005</i>, and all specifications relating to dairy material and dairy products issued by notice pursuant to section 167 of the <i>Animal Products Act 1999</i>.</p> <p>I hereby declare that the aforementioned product is in its original packaging and the seals are intact and the company records include the following documentation:</p> <ul style="list-style-type: none"> <li>• The product is clearly identified in inventory records for traceability purposes with supporting records.</li> <li>• Test reports where the product was sampled and tested in the exporting country;</li> <li>• A manufacturer's declaration stating that the product was sampled and samples tested were representative of the product at the completion of manufacture. Testing was carried out by a laboratory accredited to ISO 17025 using approved test methods in accordance with NZFSA criteria.</li> <li>• Where product is intended for human consumption, a declaration from the manufacturer in the exporting country declaring that the product is safe and specifying its intended purpose.</li> </ul>
2.	I hereby declare that the aforementioned product was sampled and samples tested were representative of the product at the completion of manufacturing/ reprocessing/ repacking (delete unused categories). Testing was carried out by a laboratory recognised by NZFSA in accordance with NZFSA Specifications or in the case of imported dairy products in its original packaging to be re-exported, samples were tested by a laboratory accredited to ISO 17025 in the exporting country using approved test methods in accordance with NZFSA criteria. For sample shipments under 50kg (25kg for the EU) the aforementioned product may also have been subsampled and repacked using validated techniques. These subsamples are representative of the bulk product.
3.	<p><b>Intended Purpose</b></p> <p>I hereby declare that the aforementioned product is suitable for the following intended purpose in accordance with the <i>Animal Products Act 1999</i>, the <i>Animal Products (Ancillary and Transitional Provisions) Act 1999</i>, <i>Animal Products (Dairy) Regulations 2005</i>, and all specifications relating to dairy material and dairy products issued by notice pursuant to section 167 of the <i>Animal Products Act 1999</i>:</p> <p><b>(Select 3a, 3b or 3c as appropriate)</b></p>
3a <input type="checkbox"/>	<b>Human Consumption Only</b>
3b <input type="checkbox"/>	<b>Human Consumption or Non-Human Use</b>

3c <input type="checkbox"/>	<b>Non-Human Use Only</b>
4.	<b>Country of Origin of animal origin components</b> I hereby declare that the animal origin materials, ingredients, additives and processing aids contained within this aforementioned product originate from: <b>(Select as appropriate)</b>
4a <input type="checkbox"/>	<b>New Zealand only</b> I hereby declare that the company records include: <ul style="list-style-type: none"> <li>Records to enable the component(s) to be traced to the product to which it has been added.</li> </ul>
4b <input type="checkbox"/>	<b>Imported components only.</b> <b>Specify exporting country/ies:</b> <b>Specify imported animal origin components:</b> <b>Specify import certificate reference numbers:</b>  I hereby declare that the company records include: <ul style="list-style-type: none"> <li>Records to enable the component(s) to be traced to the product to which it has been added, and</li> <li>Certified copies of health and sanitary certificates, issued by the competent authority in the exporting country, to enter the animal origin components: raw materials, ingredients, additives and processing aids, into New Zealand.</li> </ul>
4c <input type="checkbox"/>	<b>New Zealand and Imported components</b> <b>Specify exporting country/ies:</b> <b>Specify imported animal origin components:</b> <b>Specify import certificate reference numbers:</b>  I hereby declare that the company records include: <ul style="list-style-type: none"> <li>Records to enable the component(s) to be traced to the product to which it has been added, and</li> <li>Certified copies of health and sanitary certificates, issued by the competent authority in the exporting country, to enter the animal origin components: raw materials, ingredients, additives and processing aids, into New Zealand.</li> </ul>
4d <input type="checkbox"/>	<b>New Zealand and have been wholly or partly processed overseas.</b>  I hereby declare that the following New Zealand animal origin raw materials and ingredients <i>(Insert manufacturing premises registration number, product description and lot identification)</i> have been wholly or partly processed in {insert overseas country} in establishment {insert premises number} which is approved by the competent authority of this country.  I declare that the company records enable the following documentation to be traced; <ul style="list-style-type: none"> <li>Records to enable the component(s) processed overseas to be traced to the product to which it has been added.</li> <li>A manufacturer's declaration from the overseas manufacturer declaring that the product is safe and fit for human consumption.</li> </ul>
5.	I hereby declare that this is a true, complete, accurate and correct summary of all the records and test results pertaining to the aforementioned product.
<b>Signature of designated person:</b>  <b>Name:</b>  <b>Date:</b>	